

Wildwood Acres Resort
CEREMONY OFFICIANTS
GUIDELINES

WE ARE A FAMILY OWNED PROPERTY OFFERING OUR VENUE FOR ONE EXCLUSIVE PARTY AT A TIME. WE RENT OUR
PROPERTY FROM VENDOR ENTRY TO VENDOR EXIT.
YOUR EFFICIENCY IN SET UP AND TAKE DOWN MAKES A DIFFERENCE.

We are in a unique location. It is in your best interest to schedule time, prior to the event date, to drive out
and preview the venue setting and logistics.

Your client is responsible for your conduct. These guidelines are to help your client have a smooth
flowing event, avoid damages and keep costs to a minimum. If you have any questions or need
clarification please ask.

Entry Time:

Please check with your client for your entry/arrival time. Wildwood Acres Resort does not permit early entry.
Please plan to arrive in our parking lot no sooner than 20 minutes prior to the contacted entry time.

TIMING:

If the wedding ceremony will last longer than 20 minutes, please let your client know so Wildwood Acres
Resort can adjust our cooking schedule and food service. Please begin and end on time. Delays may result in
overcooked food.

BELL RINGING:

A member of our staff will ring the wedding bell at the end of the service. If your client prefers to omit this,
ask them and let us know.

FOR THE CEREMONY:

Let your client know ahead of time if you would like a microphone, small table, linens, etc. They will make
these arrangements for you.

UNITY SYMBOLS:

Candles - These can be problematic. Dripping wax often results in labor and replacement costs.
Sand or roses with a common vase - Wildwood Acres will need to know table location and size.
Wine or Tea service – Please inform Wildwood Acres of the intentions.

GARDENS AND GROUNDS:

Please understand the gardens and grounds are of Wildwood Acres Resort are essential in presenting a
beautiful environment for the guests and customers. Please refrain from damaging any of the florals.

I have read through the guidelines listed above and acknowledge that I understand them.

Bride & Groom': _____ Wedding Date: _____

Legal Business Name: _____ License #: _____

Insurance Carrier: _____ Policy #: _____

Name: _____ Signature: _____ Date: _____

Title: _____