

## Wildwood Acres Resort BAKERY GUIDELINES

WE ARE A FAMILY OWNED PROPERTY OFFERING OUR VENUE FOR ONE EXCLUSIVE PARTY AT A TIME. WE RENT OUR PROPERTY FROM VENDOR ENTRY TO VENDOR EXIT.  
YOUR EFFICIENCY IN SET UP AND TAKE DOWN MAKES A DIFFERENCE.

Your client is responsible for your conduct. These guidelines are to help your client have a smooth flowing event, avoid damages and keep costs to a minimum. If you have any questions or need clarification please ask.

### Entry Time:

Please check with your client for your entry/arrival time. Wildwood Acres Resort does not permit early entry. Please plan to arrive in our parking lot no sooner than 20 minutes prior to the contacted entry time.

### REFRIGERATION:

No on-site refrigeration is available for cakes, desserts, ice cream. Sell your client a cake with this understanding. Their cake may sit out as long as 5 hours before it is served. But typically is cut within 3 hours of the ceremony. If the client is adamant on a cake that requires refrigeration or storage, they must pre-arrange for refrigeration units to be brought in.

### PLACEMENT:

Where you put the cake is where it will stay. We will not move any decorated cake. If you bring a sheet cake, it may be stored inside the lodge.

### CAKE CUTTING:

We do our very best to present your cake as beautifully as possible. If you have special instructions for cutting patterns or a flavor list of each layer, please present it to one of our staff.

### CAKE FLOWERS:

Coordinate with the decorator to ensure this will be completed within the allotted vendor setup time.

### GARDENS AND GROUNDS:

Please understand the gardens and grounds are of Wildwood Acres Resort are essential in presenting a beautiful environment for the guests and customers. Please refrain from damaging any of the florals.

I have read through the guidelines listed above and acknowledge that I understand them.

Bride & Groom: \_\_\_\_\_ Wedding Date: \_\_\_\_\_

Legal Business Name: \_\_\_\_\_ License# \_\_\_\_\_

Commercial Kitchen Address: \_\_\_\_\_

Insurance Carrier: \_\_\_\_\_ Policy # \_\_\_\_\_

Day-of Contact (Print): \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Title: \_\_\_\_\_

Assistant(s) (Print): \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Title: \_\_\_\_\_

Please Check One:  I will be delivering the cake to Wildwood  
 The cake will be delivered via delivery service

Name of delivery service: \_\_\_\_\_ Signature: \_\_\_\_\_

